OverDrive Market Place

http://marketplace.overdrive.com

This is a basic start up guide for Market Place. For more details Login to marketplace and click on “Support” > Marketplace User Guide button.

CHECK YOUR ACCOUNT BALANCE: Before ordering get your current balance (NOT Estimated). Click on “Support” > scroll down to “Invoicing support” button.

Create a cart: Name carts as below. This is where OverDrive will place them for patrons to borrow. **This is a basic guide**. You may adjust by putting “Adult” books in “Young Adult” for middle school to read, placing YA in Juvenile for elementary to read, etc.

- Adult (9th –Adult)
- Young Adult (6-8)
- Juvenile (K-5)

*Carts can be renamed, deleted, unpinned, added, viewed and content switched to other carts.*

"Pin" as many carts as you want to show up in the “Add to cart” dropdown when shopping.
Start with a “Basic Search”

Refine your search: by clicking on the choices and selecting or typing the criteria

Helpful Hints:
• Lending Model—
  • One meter / One user (single copy, one borrower at a time)
  • Metered Access (can be a certain # of loans or a time period one user at a time)
• Holdings:
  • Cons (Consortium) is the ONC BOCES collection.
  • Adv (Advantage account) is your own OverDrive collection.
• Below shows if title is owned at the ONC level and/or at the Advantage (your shelf) level